



Repair Tracking Authorization

Complete and email this document to repair@forneyonline.com.

Contact Name:

Phone:

PO #:

Date:

COMPANY SHIPPING ADDRESS:

Company Name:

Address:

City:

State:

Zip:

COMPANY BILLING ADDRESS:

Company Name:

Address:

City:

State:

Zip:

PREVENTIVE MAINTENANCE / REPAIR INFORMATION :

Item Description:

Quantity:

Model #:

Serial #:

Problem

Description:

REPAIR CENTER ADDRESS:

Forney LP: 2050 Jackson's Pointe Court, Zelienople, PA 16063

Forney will evaluate the condition of the equipment and assist the customer in determining if the equipment is repairable. The customer will be given a total cost estimate to repair and replace parts. Forney will proceed with these repairs and replacements only with the customer's authorization. The customer will be invoiced for labor and parts upon shipment of the repaired equipment.